



Meeting of CLAPHAM PARISH ALLOTMENT COMMITTEE (CPAC)

Monday 1st June 2026 4.00pm

Attendees Cllr Ian Gaskin Chair

 Carole Darnell (CD)

 Maria Dunne (MD)

 Maureen Bristow (MB) Vice chairperson CAAC

1. Apologies – Tamsin Bromley-Rahike (TBR)

2. Declarations of interest -Carole Darnell – plot holder, Maria Dunne – plot holder, Maureen Bristow – plot holder

3.Open forum – No-one in attendance

4.Previous minutes approved and signed by IG

5.Matters arising/updated from previous meeting

5.1. Northend roadway repairs, MOT ordered, paid for and delivered – many thanks to CPC

5.2. Plots 117/118 – concern that vacant plots in area are being used/cultivated without plot rent being charged. CD has examined current and past records and old Excel spreadsheet to see what is happening now and what has happened in the past.

Current records show Mr. R is renting 4 plots and being invoiced £100, this appears not to be the amount paid last year. He and his family are using other plots that are listed as vacant. This complicated situation and we need the full facts before arranging to meet the plot holder.

Actions agreed -Contact RP to access accounting software for 2025/26 and 2026/27 invoices and payments (CD)

Contact Mr R to arrange meeting (IG and CD to attend)

5.3. Yew tree – was first noticed during recent site tree audit. The tree identified using plant identifier software, concern next to Scouts plot and foliage and berries are toxic.

Action - CD to write to Michelle (Divisional scouting lead) to advise, copied to PC clerk so decision can be made re removal

5.4 Residents tree – no feedback yet from RP

Action – ask RP for an update (she is on A/L this week)

5.5 Plot rent issues – situation has improved after discussion but will be monitored by CAAC. There are monthly updates which need to be completed and the CAAC need to have confidence these will be done on time.

National Allotment Society (NAS) registration and update process needs discussion to make sure it is efficient, accurate and completed on time.

Action – MD and CD to arrange to meet RP to formalise who is doing what and when

5.6 Back garden access gates – closure of all access gates from gardens was announced at the CAAC AGM, no comments from plot holders in attendance.

CD supplied IG with list of gates, plot numbers and residents addresses at meeting today.

Action- IG to write to all residents concerned

6. Allotment Association report including plot management

- New committee elected at AGM on 17th May, 3 new members. Change of AGM venue and free lunch seems to have encouraged more people to attend.
- Key officers elected at 1st committee meeting (same persons as last year). – all members will be responsible for an area on the site, (monitoring and light maintenance)
- Sandra and Maria are attending the NAS AGM 13/6/2026 plus 2 individual annual members. Good networking opportunities and complimentary seeds will be available.
- Pilfering seems to have reduced – plot holders to be encouraged to report to the police. Use of smart water will be trialled
- Trial volunteer working party being organised for Sunday 14th June, good response from plot holder, hopefully enough to make 5 work teams

Plot management

Plots let since last meeting = 9 (6 full, 3 half)

Plots surrendered = 16

Waiting list for any plot =4, Waiting for specific plot =4

Stage 1 in process for poor/non cultivation =15

One plot holder who was issued a Stage 1 in May ready to progress to Stage 2 in June is now working plot so will be kept on 'Watch list' instead

Welcome pack for new plot holders under development

7. Parish Council report (IG) –

- Chris Hardwick new CPC member will **join** the CPAC next meeting. He is a plot holder
- Head of highways came to the CPC AGM, Andy Prigmore – discussion included Motor house parking problems. , speed of vehicles of Highbury Grove, Milton Rd, Green Lane
- East West Rail link – Green Lane may be relief road for work, temporary bridge across Ford, storage area other side. Viaduct over A6. Multistorey car park to be built at hospital.

8.Site and buildings maintenance – plan to revamp car park area, noticeboard move to that area, plus relocate bench at South end and move planters

9. AOB

- Best kept allotment and scarecrow competition being held this year – need external judge also need someone to present prizes (plus potato competition).

Action – approach CPC for volunteers

- Millennium gardens entrance – Could it be sited outside the allotment site. Agreed if the gardens become its own unit maybe, but is it wise to break the developing connection/relationship between the Millennium gardens and the allotment
- Clearing of back perimeter track – raised by plot holder who wants to know plan for clearing track at extreme Southeast end. Discussed at meeting this is a medium-term plan to clear a path at least passable on foot to give access for emergency services and maintenance of fence. People with plots extending to the fence may have to pay for the extra area they are using to be fair to others

The meeting closed at 6.00pm

Date of next meeting – Monday 6th July

Signed as a true reflection of the meeting

Signed	<i>Chair</i>
Dated	6 th July 2026