

I hereby give you notice that a MEETING of the CLAPHAM PARISH COUNCIL ALLOTMENT COMMITTEE will be held in: The Village Hall, Committee Room		
on Monday, 18th SEPTEMBER 2023 at 5.00pm		
All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.		
	Signed: <i>Clerk to the Council</i> Dated: <i>12th September 2023</i>	

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Open Forum**
4. **Minutes of Last Meeting**
5. **Matters Arising (*for information only*)**
6. **Clerks Report (*for information only*)**
7. **Finance**
 - a) Rent Review
 - b) Realignment of rental period
 - c) Fencing contribution
 - d) Association bank account
8. **Security**
 - a) Vandalism
 - b) Fencing
9. **Site maintenance**
 - a) Ground clearance North area for new plots
 - b) Tree maintenance
 - c) Kings Ditch

10. Buildings Maintenance

- a) Trading hut repairs and painting
- b) Clock for trading hut
- c) Sign outside trading hut

11. Pest Control

- a) Rats

12. Water Containers

- a) Update

13. Association Events

- a) BBQ & Meeting

14. Disability Plot

- a) Update

15. Tenancy Agreement

- a) Update on revision

16. Any Other Business

17. Date of Next Meeting