

I hereby give you notice that a **MEETING** of the
CLAPHAM PARISH COUNCIL ALLOTMENT COMMITTEE
will be held in:

The Village Hall, Committee Room

on **WEDNESDAY 8th FEBRUARY 2022**

at **5.00pm**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: *Clerk to the Council*

Dated: 6th February 2023



AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Open Forum**
4. **Minutes of Last Meeting**
5. **Matters Arising (*for information only*)**
6. **Clerks Report (*for information only*)**
7. **Establishment of Roles and Responsibilities**
 - **The Role of the Parish Council**
 - **The Role of the Allotment Committee**
8. **Any Other Business**
9. **Date of Next Meeting**